

# SOMERS FORGE LIMITED



## Application Form

Application for the post of:

### ***Personal details:***

|                        |                           |
|------------------------|---------------------------|
| Family Name            | Title <i>Mr, Ms other</i> |
| Forenames              |                           |
| Address                | Telephone Number          |
| Postcode               | Home                      |
|                        | Mob                       |
| National Insurance No. | Date of Birth             |

### ***Present or most recent employment:***

|                             |                    |
|-----------------------------|--------------------|
| Name of employer            |                    |
| Address of workplace        |                    |
| Post Code                   |                    |
| Post Held                   | Date Appointed     |
| Period of notice            | Date of leaving    |
| Salary/Wages                | Reason for leaving |
| Other benefits              |                    |
| Brief description of duties |                    |

***Previous employment:***

| Employer | Post title and main responsibilities | From/to month & year |
|----------|--------------------------------------|----------------------|
|          |                                      |                      |

***Other experience and skills:***

|  |
|--|
|  |
|--|

**Qualifications:**

| School/College/University | From/to | Qualification and Grade | Date obtained |
|---------------------------|---------|-------------------------|---------------|
|                           |         |                         |               |

**In-service training:**

| Training/course title | Organising body | Duration | Month/year |
|-----------------------|-----------------|----------|------------|
|                       |                 |          |            |

***Hobbies and Interests:***

***Any other information that might be relevant to the post applied for :***

**Referees:**

Please give full names and addresses of two persons who would be willing to act as referees on your behalf, one of which should be your last/current employer or place of education if leaving education.

|                                     |   |
|-------------------------------------|---|
| Name<br><br>Position<br><br>Address | Telephone Number<br><br>May we contact prior to interview?<br><br>Yes*          No* |
| Name<br><br>Position<br><br>Address | Telephone Number<br><br>May we contact prior to interview?<br><br>Yes*          No* |

**Declaration:**

I declare that to the best of my knowledge and belief the information contained in this form is accurate.

Signature: \_\_\_\_\_ Date; \_\_\_\_\_

Please return completed application to:  
HR Co-ordinator  
Somers Forge Limited  
Haywood Forge  
Prospect Road  
Halesowen  
West Midlands  
B62 8DZ